



**SECTION-I**

**"INVITATION FOR BID (IFB)"**

Ref No: GAIL/NOIDA/PMG/2023-24

Date: 14.11.2023

To,

**PROSPECTIVE BIDDERS**

**SUB: TENDER DOCUMENT FOR APPOINTMENT OF AGENTS IN NEPAL AND BANGLADESH FOR POLYMER EXPORT ON OPEN INTERNATIONAL COMPETITIVE BIDDING BASIS**

Dear Sir/Madam,

1.0 **GAIL (India) Limited, New Delhi [having registered office at 16, Bhikaji Cama Place, New Delhi 110066 CIN No. L40200DL1984GOI018976], the largest state-owned natural gas processing and distribution company and the Maharatna, invites bids from bidders for the subject job, in complete accordance with the following details and enclosed Tender Documents.**

2.0 The brief details of the tender are as under:

(A)	NAME OF WORK / BRIEF SCOPE OF WORK/JOB	Appointment of Agents in Nepal and Bangladesh for Polymer export.  Refer Section VI of tender document for Scope of Work									
(B)	TENDER NO. & DATE	Tender Ref. no.: GAIL/NOIDA/PMG/2023-24 Dated 14.11.2023									
(C)	TYPE OF BIDDING SYSTEM	SINGLE BID SYSTEM									
(D)	TYPE OF TENDER	MANUAL									
(E)	COMPLETION/CONTRACT PERIOD	The Contract period of Agent shall be for a period of 1(one) year and it will be renewed on yearly basis subject to satisfactory performance									
(F)	BID SECURITY / EARNEST MONEY DEPOSIT (EMD)	<b>EMD should be valid for at least 'two [02] months' beyond the validity of the Bid i.e. at least till 13.05.2024</b> <table border="1"><thead><tr><th>Country</th><th>Indian Bidder</th><th>Foreign Bidder</th></tr></thead><tbody><tr><td>Nepal</td><td>INR 2,52,060</td><td>US \$ 3000 / INR 2,52,060</td></tr><tr><td>Bangladesh</td><td>INR 2,52,060</td><td>US \$ 3000 / INR 2,52,060</td></tr></tbody></table> <b>Note:</b> In case any foreign bidder is submitting EMD in INR, the formality required to be completed as per law	Country	Indian Bidder	Foreign Bidder	Nepal	INR 2,52,060	US \$ 3000 / INR 2,52,060	Bangladesh	INR 2,52,060	US \$ 3000 / INR 2,52,060
Country	Indian Bidder	Foreign Bidder									
Nepal	INR 2,52,060	US \$ 3000 / INR 2,52,060									
Bangladesh	INR 2,52,060	US \$ 3000 / INR 2,52,060									



		<p>(if any) is to be fulfilled by the concerned foreign bidder.</p> <p>If a bidder applies for both locations, EMD is to be submitted for each location separately. In case EMD is found lesser than specified as stated above, their bid (s) shall not be considered for further evaluation. CPSE (Central Public Sector Enterprise) in India is exempted from submission of EMD, however they are required to submit Bid security declaration in prescribed format of tender document. Further, if in case, Bidder submits a single EMD for two locations, then the Bid shall be considered only for that location which is mentioned as first preference by the Bidder.</p> <p><b>(Refer clause no.16 of ITB for complete details)</b></p>
(G)	DECLARATION FOR BID SECURITY	<p>Bidders who are allowed for exemption as per clause no.16.8 are required to submit Declaration for Bid Security in bid as per proforma at Form F-2A.</p>
(H)	AVAILABILITY OF TENDER DOCUMENT ON WEBSITE(S)	<p><b>From 14.11.2023 to 14.12.2023</b> on following websites:</p> <p>(i) GAIL's Tender Website – <a href="http://www.gailtenders.in">www.gailtenders.in</a></p> <p>(ii) Govt. CPP Portal - <a href="https://eprocure.gov.in">https://eprocure.gov.in</a></p>
(I)	DATE, TIME & VENUE OF PRE-BID MEETING	<p><b>Date : 24.11.2023 (FRIDAY)</b>  <b>Time : 1100 HRS IST</b>  <b>Venue : Virtual via MS Teams</b></p> <p><b>Microsoft Teams meeting</b>  <b>Join on your computer, mobile app or room device</b>  <a href="#">Click here to join the meeting</a>  Meeting ID: 429 367 032 358  Passcode: w7UJa5  <a href="#">Download Teams</a>   <a href="#">Join on the web</a>  <a href="#">Learn More</a>   <a href="#">Meeting options</a></p>
(J)	DUE DATE & TIME OF BID-SUBMISSION (ON OR BEFORE)	<p><b>Date : 14.12.2023 (THURSDAY)</b>  <b>Time : 1500 HRS IST</b></p>
(K)	DATE AND TIME OF BID OPENING	<p><b>Date : 14.12.2023 (THURSDAY)</b>  <b>Time : 1600 HRS IST</b></p>
(L)	CONTACT DETAILS OF TENDER DEALING OFFICER	<p>Name : Sh. Prashant Kapoor  Designation: DGM (Mktg-PC)  Phone No. &amp; Extn : 0120-2446400 &amp; Extn 11010  Mobile No.: 9818285175  FAX No. :  e-mail : <a href="mailto:itg@gail.co.in">itg@gail.co.in</a></p>
(M)	DEALING GAIL'S OFFICE ADDRESS	<p>GAIL (India) Limited  B-35 &amp; 36, Jubilee Tower, Sector-1, Noida – 201301,  Uttar Pradesh, India</p>





In case of the days specified above happens to be a holiday in GAIL, the next working day shall be implied.

- 3.0 Bids must be submitted strictly in accordance with Clause No. 11.2 of ITB (Section-III) depending upon Type of Tender [refer Clause no. 2.0 (D) above]. The IFB is an integral and inseparable part of the bidding document.
- 4.0 The bidder must submit following documents along with the bid in a sealed envelope, super scribing details of Tender Document (Tender Number and Tender for) on/before the bid due date and time to the address mentioned hereunder:
- i) EMD/Bid Security /Declaration for Bid Security (as applicable)
  - ii) Power of Attorney
  - iii) Integrity Pact (if applicable)
  - iv) Line of Credit (if applicable)

**Kind Attention: Mr. Prashant Kapoor**

**DGM (Mktg-PC)**

**10<sup>th</sup> Floor, GAIL (India) Limited**

**B-35 & 36, Jubilee Tower, Sector-1, Noida – 201301, Uttar Pradesh, India**

- 5.0 In case of Manual Tenders, bids complete in all respect should reach at the address specified in Bidding Data Sheet on or before the due date & time. Bids received after the due date and time is liable to be rejected.
- 6.0 Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents and not to stipulate any deviations/exceptions.
- 7.0 Any bidder, who meets the Bid Evaluation Criteria (BEC) and wishes to quote against this Tender Document, may download the complete Tender Document alongwith its amendment(s) if any from websites as mentioned at 2.0 (G) of IFB and submit their Bid complete in all respect as per terms & conditions of Tender Document on or before the Bid Due Date.
- 8.0 Bid(s) received from bidders to whom tender/information regarding this Tender Document has been issued as well as offers received from the bidder(s) by downloading Tender Document from above mentioned website(s) shall be taken into consideration for evaluation & award provided that the Bidder is found responsive subject to provisions contained in Clause No. 2 of ITB (Section-III).
- The Tender Document calls for offers on single point “Sole Bidder” responsibility basis (except where Consortium bid is allowed pursuant to clause no. 3.0 of ITB) and in total compliance of Scope of Works as specified in Tender Document.
- 9.0 Any revision, clarification, addendum, corrigendum, time extension, etc. to the this Tender Document will be hosted on the above mentioned website(s) only. Bidders are requested to visit the website regularly to keep themselves updated.  
In case of manual tendering, Clarification(s)/Corrigendum(s) if any shall be sent to the prospective bidder(s) by email/post.
- 10.0 All bidders including those who are not willing to submit their bid are required to submit F-6 (Acknowledgement cum Consent letter) duly filled within 7 days from the date of receipt of tender information.
- 11.0 SAP generated ~~Request for Quotation (RFQ)~~ Invitation for Bid (IFB), if any shall also form an integral part of the Tender Document.

Appointment of Agents at Nepal and Bangladesh for Export of Polymers Produced/  
Marketed by GAIL (India) Limited



This is not an Order.

For & on behalf of  
GAIL (India) Limited

(Authorized Signatory)

Name : Sh. Prashant Kapoor

Designation : DGM (Mktg-PC)

E-mail ID : itg@gail.co.in

Contact No. : 9818285175